

**Draft Minutes of the June 13, 2022, Water Authority Meeting
Southeastern Connecticut Water Authority
1649 Route 12, Gales Ferry, CT**

Due to the COVID-19 pandemic this meeting was held virtually using public meeting guidelines established by the Governor to limit the spread and impact of the virus.

Present

Authority: Chairman Edward Monahan, Vice-Chairman Harry Watson, Treasurer Paul Eccard, Claudia Koerting, Alex Masse, and Nicholas Mullane.

Authority Staff: General Manager Josh Cansler

Call to Order

Chairman Monahan called the meeting to order at 5:15 p.m.

Public Comment on any Item on the Agenda – None

Approval of Prior Minutes

On a motion of Mr. Eccard, seconded by Mr. Masse, the Authority approved the minutes of the May 9, 2022, Authority Meeting, by a vote of 5-0, with one abstention (Mr. Mullane).

Correspondence – None

General Manager's Report

1. Draft FY 2023 SCWA Annual Budget

(Attachment: Proposed SCWA Fiscal Year 2023 Budget)

General Manager Cansler stated that the SCWA Finance Committee met on May 18, 2022 to discuss the FY 2023 SCWA draft annual budget. Finance Committee members present were Paul Eccard and Edward Monahan. Mr. Eccard said that he was pleased with the proposed budget, and stated that the Finance Committee had voted to endorse the FY 2023 budget as proposed, and to present the budget to the full Authority at this meeting, for review and approval. Mr. Eccard then asked Mr. Cansler to present the budget to the Authority.

General Manager Cansler stated that current year (FY 2022) projections for revenue were down approximately \$43,000 from the budgeted amount, primarily due to a wetter than average summer last year. However, the projected expenditures were also down from the budgeted amount, by approximately \$29,000.

In preparing the FY 2023 Budget Mr. Cansler said he projected revenues to be around the same as the amount budgeted for 2022, which was based on an average summer for rainfall. Unfortunately, because of rising costs for equipment, parts, supplies, and fuel, primarily due to record inflation, he was projecting expenses in FY 2023 to rise by roughly \$50,000. As a result he proposed a budget of \$1,802,650, and increase of 2.8% over the previous year's budget.

Mr. Cansler stated he was also proposing a rate increase of 5% to cover the anticipated gap between revenues and expenses. He added that it has been two years since the last rate increase. Mr. Eccard mentioned that he had read other utilities are also increasing their rates this year because of record inflation.

After some discussion, Mr. Eccard made a motion to adopt the proposed Fiscal Year 2023 budget, as presented, for a total of \$1,802,650. This motion, seconded by Mr. Mullane, passed by a unanimous vote of all six members.

Mr. Eccard then made a motion for the Authority to notify the Representative Advisory Board (RAB) of its intention to increase rates during FY 2023, and to request a public hearing prior to the July RAB meeting. This motion, seconded by Mr. Mullane, passed by a vote of 6-0.

2. Board Member Officers and Terms

General Manager Cansler stated that the terms for the Authority offices of Chair, Vice-Chair, Treasurer, and Secretary will all expire on June 30, 2022. The term for the Authority Chair is three years; the terms for the Vice-Chair, Treasurer, and Secretary are each one year.

Mr. Watson made a motion nominating the current Chair, Vice-Chair, Treasurer, and Secretary all be re-appointed, assuming they were all willing to serve for another term. They all stated they did. The Chairman asked if there were any other nominees for any of the expiring positions. There were none, so Mr. Watson's motion, seconded by Mr. Masse, was approved by a vote of 6-0. The term of Mr. Monahan (Chair) will expire on June 30, 2025. The terms of Mr. Watson (Vice-Chair), Mr. Eccard (Treasurer), and Mr. Cansler (Secretary) will all expire June 30, 2023.

3. Proposal from Regional Water Authority (RWA) to partner in Pipesafe Program

At the March meeting the Authority authorized the Chairman to sign an agreement with the South Central Regional Water Authority (RWA) to enter into a partnership in their service line protection program, which is called PipeSafe. This partnership will allow RWA to enroll SCWA customers in the PipeSafe program, and in exchange SCWA will receive a percentage of the monthly fees charged our customers.

The signed agreement was forwarded to RWA on March 22, 2022, and the initial kick-off meeting occurred on May 3rd. General Manager Cansler stated that the requested information from the kick-off meeting was forwarded to RWA on May 20th. He said he has not received an update since the information was forwarded to RWA.

4. Capital Projects Update

a) Seven Oaks/Montville Interconnection Project

Last year SCWA began the planning and engineering of a project to complete the interconnection between Seven Oaks and Montville divisions. In April 2021 SCWA reached out to the current owners of the parcel (100 Waterfall LLC) between the end of the Montville water main extension and the existing Seven Oaks distribution system requesting consideration of an easement across their parcel. In their response, received in November, the owners stated they were willing to grant an easement for a water main that follows the street plan for their future proposed development, which is about 1900 feet longer than the SCWA proposed route.

In December 2021 General Manager Cansler sent a letter to the parcel owners, through their Attorney (Harry Heller), stating that their proposed longer route will result in a significant project cost increase, and that there are other routes available that do not cross their property, and may be more economically feasible. Although SCWA has not received a response to our December letter, General Manager Cansler did talk to Attorney Heller in early May. Mr. Heller stated that his office is still waiting on the latest plans for the proposed development from his clients.

b) Upgrade Ledyard Pump Station and Spicer Hill Booster Station

In April SCWA received the design, and specifications for the upgrade of the Ledyard Pump Station and the Spicer Hill Booster Station, which is part of the Ledyard distribution system. This project includes installation of variable frequency pumps (VFDs) at both stations as well as elimination of the hydropneumatics pressure tanks at both stations. Elimination of the pressure tanks is a top priority of the State Department of Health (DPH). The plans and specs were forwarded to DPH in May, along with a general project application requesting approval of this project. Mr. Cansler stated they are still waiting on approval from DPH for this project.

c). Tower Division Upgrades

Over the past year SCWA crews installed new valves and a backup water main leading from the Tower Division pump stations to the main distribution located on East Drive in Gales Ferry. The second phase of this project will be replacement of the original water mains. This project has been delayed because of a long lead time for piping and valves. In March SCWA requested DWSRF funds to upgrade the Tower Division Pump Station and add a 200,000 gallon water tank.

d) Replacement of Roofs at Three Divisions in Ledyard

At the May meeting the Authority authorized the General Manager to award three roof projects to Strong Construction LLC, at a cost of \$31,600. This contract is to replace the roofs on three pumphouses (Ledyard Center, Chriswood, Barrett Divisions). These three projects were included in the 2021 Bond Anticipation Note (BAN) rollover. SCWA requested proposals from five roofing contractors, but only received one proposal back. General Manager Cansler said this project was slated to start this week.

5. Sanitary Surveys

Sanitary Surveys are conducted at each community public water system (PWS) by the DPH Drinking Water Section every 3 years, and at each non-community PWS every 5 years. A Sanitary Survey is an on-site inspection of the water sources, treatment, distribution system, finished water storage, pumping facilities and controls, monitoring and reporting data, system management and operation, and operator compliance with State requirements. Mr. Cansler stated that Sanitary Surveys were conducted during the last week in May at the Montville Manor, Seven Oaks, and Hillcrest Divisions in Montville, and the Ledyard Center, Chriswood, and Tower/Ferry View Divisions, in Ledyard.

6. Green Villages I and II (Salem and East Haddam)

In November 2020 SCWA signed an agreement to take over as the owner/operator of the pumphouse and water distribution system at the new Green Village development in Salem once it is completed. Green Village will be a 55 and over community with 48 townhouse units, each unit with individual meters. The developer, Colchester Construction, had planned to start leasing units in early 2022, however the project has been delayed because DPH rejected the Green Village II Application for Approval of Wells 1 & 2 due to safe yield capacity and testing problems, and concerns about the water quality. The developer intends to install a third well several hundred yards away.

7. Construction of Millwood Subdivision (part of Hillcrest Division) in Montville

Sun Communities, Inc. is continuing construction of the new Millwood development, adjacent to their Hillcrest subdivision in Montville. The roads and infrastructure were completed in 2019 before Jensen Communities was sold to Sun Communities. The proposed Millwood development will have 46 modular homes for people aged 55+, and will tie into the existing Hillcrest water distribution system. The first twelve homes have been sold, and several more homes are nearing completion.

8. Ash Drive Condos, Gales Ferry

In March SCWA received an email from the Ash Water Company, LLC, about possibly taking over a water system they own that serves 36 condominiums on Ash Drive in Gales Ferry, CT. On April 8th the General Manager and Foreman visited the condos and pumphouse. The following week the General Manager informed Ash Water that SCWA was not interested, specifically because of the poor condition of the distribution system, and inability to add individual meters. Ash Water responded by saying it would be possible to put one meter at the pumphouse and charge the Homeowners Association one bill for usage fees. General Manager Cansler stated SCWA would consider that option and requested usage data to verify calculate potential costs vs revenue. To date SCWA has not received any of the requested data or information.

9. PFAS (Per- and Polyfluoroalkyl Substances)

SCWA continues to monitor new guidelines and regulations pertaining to PFAS (Per- and Polyfluoroalkyl Substances). The 2022 and 2023 Connecticut State Budgets included funding for additional staffing for toxicological expertise, permitting of more Connecticut laboratories to do PFAS testing, support testing of public water systems, and a PFAS education program. In September the EPA released their "Strategic Roadmap to confront PFAS contamination nationwide". This roadmap established a list of goals and milestones for the EPA moving forward.

On June 1, 2022, the DPH Drinking Water Section sent out a letter recommending and encouraging all public water systems to test for PFAS. General Manager Cansler stated that he was hesitant to start testing until Maximum Allowable Limits (MCLs) had been established by the EPA.

10. Regional Considerations

a) Drought Update: On June 2, 2022 the State's Interagency Drought Workgroup placed New London and Windham counties in Drought Stage 1- Below Normal Conditions. Stage 1 is a preliminary preparedness stage that serves to alert the parties who should be prepared to respond to potentially worsening drought conditions. Typically, this stage is activated in response to early signals of abnormally dry conditions and serves as a "heads up" for the possibility of a developing drought.

b) Water Utility Coordinating Committee (WUCC): The Eastern Connecticut Water Utility Coordinating Committee (WUCC) met again on May 18, 2022. During this meeting the Eastern WUCC elected officers to two-year terms. The Statewide WUCC met the following day, on May 19th. Currently the Statewide WUCC is trying to address several topics involving interconnections/regionalization, non-community water systems design requirements, conservation/drought, and the process requiring non-community systems to connect to existing community water systems.

c) SCWA Interaction with SCCOG: SCWA and the SCCOG continue to interact cooperatively. To this end, Chairman Monahan attends the monthly SCCOG meetings if there are items relating to water on the agenda. He also attends meetings of the SCCOG Regional Water Committee, which meets only as needed. The General Manager participates on the SCCOG Regional Water Committee's Technical Advisory Subcommittee (TAS).

d) SCWA Interaction with the WPC, CWWA, and AWWA: The General Manager represents SCWA as a member of the Connecticut Water Planning Council Advisory Group (WPCAG), which meets monthly. Mr. Cansler is also a member of the Connecticut Water Works Association (CWWA) Legislative Affairs Committee, which generally meets monthly between November and June.

Other Business - None

Report from Chairman - None

Report from Authority Members - None

Public Comment – None

Adjourn

On motion of Mr. Eccard, seconded by Mr. Mullane, the Authority voted to adjourn the meeting at approximately 5:58 p.m.

It was noted the next Authority meeting is scheduled to occur on July 11, 2022, at 5:15 pm, either virtually, or at 1649 Rt. 12, Gales Ferry, CT.

Josh Cansler
Secretary

ATTACHMENT

June 13, 2022

To: Southeastern Connecticut Water Authority Members

From: Josh Cansler, General Manager

Subject: Proposed SCWA Fiscal Year 2023 Budget.

Presented here is the proposed Southeastern Connecticut Water Authority (SCWA) Fiscal Year 2023 Budget. This budget was prepared by the General Manager, with assistance from the Office Manager. The SCWA Finance Committee met on May 18, 2022 to discuss the budget and recommend approval by the Authority at the June 13, 2022 Authority Meeting.

Current Year (FY 2022) Projections:

Projected revenues for FY 2022 (\$1,712,198) are expected to be around \$43,000 less than budgeted, and around \$45,000 less than the previous year. This decline in revenues is primarily due to a wetter than average summer last year; plus the expected increase in our customer base, with the expected addition of Green Village, did not occur due to problems with water capacity and quality. Interestingly enough, commercial revenues were slightly higher than budgeted.

Projected expenses for FY 2022 are expected to be around \$1,723,196; roughly \$29,000 less than budgeted. As a result of the wet summer, treatment of water and testing/analysis were less than budgeted. Purchased electrical power was also less than expected.

FY 2023 Budget Discussion:

The proposed budget for FY 2023 estimates revenues to be \$1,755,650; almost exactly the same as last year's budget. This estimate is based on an average summer, hopefully not as wet as last year. In addition, we still expect an increase in revenues based on additional customers once the Green Village complex opens in Salem, and as more houses are slowly added in the Millwood sub-division in Montville.

The proposed budget for FY 2023 includes total projected expenditures of \$1,802,650, which includes operating expenses, administrative costs, professional services, taxes, interest, and capital expenses. The proposed FY 2023 budget represents a 2.8% increase (\$50,000) over the FY 22 expense budget. The reason for the growth of projected expenditures is primarily due to:

- An expected increase in the materials and equipment, especially piping, valves, and treatment analyzers, primarily due to inflation. Chemicals went up as predicted last year, and we budgeted it to stay roughly the same.
- Increase in Employee Benefit costs due to another slight percentage increase charged by the State for retirement benefits.

Other expenditures with increases, based on last year's costs are: Fuel, Labor costs, Insurance, Purchased Water, and costs associated with Electronic Billing.

Proposed Rate Increase:

With budgeted expenses increasing slightly, and expected revenues remaining the same, the anticipated gap between revenues and expenses is approximately \$50,000. For this reason, I am proposing a 5% rate increase. The current inflation rate is around 7% and the last rate increase was two years ago. That rate increase only impacted water usage rates. A 5% overall rate increase would allow for a positive difference of roughly \$39,000. If the Authority approves a rate increase my recommendation would be to hold a Public Hearing at the beginning of the July RAB meeting. This would allow the Authority to approve the rate increase at their August meeting; effective September 1, 2022.

Capital Budget:

Thanks to the 2021 Bond Anticipation Note (BAN), plus the increased revenues from the year before, we were able to complete several Capital Projects in FY22, to include:

- Upgrade the Spicer Hill booster station and replace the hydro-pneumatic tank. This project was expanded to include an upgrade of the main pump station at Ledyard and replace the hydro-pneumatic tank there as well.
- Replacement of the pumphouse roofs at Ledyard, Barrett, and Chriswood divisions.
- Replacement of the Perimeter Fence at Tower Division
- Purchase Pipe Location Equipment
- Purchase New Heavy -Duty Field/Brush Mower

The FY 22 Capital Budget consists of ten proposed capital expenditures/projects, listed in order of priority.

1. Payment of Debt Service/Service/Principal Payment on outstanding SCWA Bonds (\$126,000).
2. Developer Rebates. Seven Oaks Division, Hillcrest Division, and the new Millwood subdivision at Hillcrest all have SCWA/developer agreements, which require payment to the developers upon connection of a new customer. The rebate amounts are \$500 for new Seven Oaks residential hook-ups, \$250 for new Hillcrest residential hook-ups, and \$425 for new Millwood connections. (\$8500).
3. Miscellaneous Capital Equal to Repair; small capital projects (as differentiated from operating expenses). Generally, less than \$2,000 each. Examples are a replacement well or transfer pump, improvements to structures, a new printer, special tools, etc. (\$38,000).
4. Purchase two new service trucks. Due to supply chain issues SCWA was not able to order a replacement for the 2014 Ford F-250 (170,000+ miles) pickup truck in FY 2022. In addition, SCWA needs to also replace the 2015 Ford F-250 truck (145,000+ miles). Both these purchases will be made via the State Contract for Purchase of Vehicle and trucks process, and is subject to Authority review and consideration. (\$67,000).

5. Replace Hydropneumatic Tank at Cedar Ridge with either a small booster package or use the new 2600 gallon pressure tank that was purchased in 2015, for the temporary (emergency) pump station that was constructed at North Stonington after one of the pressure tanks failed. Costs will include excavation of the old pressure tank at Cedar Ridge, and installation of the new tank. Installation costs will include new piping, and valves to hook the new tank into the system at Cedar Ridge (\$30,000).

6. Install Cell Monitoring System at Seven Pumphouses: SCWA installed cellular monitoring systems at seven pumphouses last year. This project would finish off installation at the rest of the SCWA pumphouses. These cell monitoring systems enhance the ability for field staff to react to changes in the system, such as power outages, low water pressure, and fluctuations to the chemical feed systems. (\$11,000)

7. Construct New Storage Shed at Tower Division: Currently SCWA stores all equipment and materials in two wooden sheds at the Tower Division pump station. Tower Division is the closest pump station to the SCWA offices, and is the most central to all of the other divisions. One of the storage sheds is 50 years old, has several holes in the roof, and the exterior walls are rotting. This project would allow for destruction of the old storage shed, and construction of a new shed on the same location. (\$10,000)

8. Install Filtration System at Robin Division: In an effort to reduce the iron and manganese levels at Robin Division SCWA intends to use a phosphate treatment similar to the chemical treatment now done at the Chesterfield Division for the same reasons. If the levels of iron/manganese are too high for phosphate treatment to work effectively, SCWA will need to install an additional filtration system. (\$30,000).

9. Install additional valves and hydrants at various pump stations in order to enable re-routing through the mobile pump station. These additional valves and hydrants will allow staff to quickly connect the mobile pump station to each system in case of a large system failure such as North Stonington in 2015. (\$20,000 for 3 or 4 stations).

10. Digitize As-Built Drawings of SCWA Divisions. Currently all of the As-Built Drawings for all of the SCWA systems are on old blueprints and mylars, some dating back more than 50 years. In most cases the blueprints are torn, tattered, and in some cases almost unreadable. These As-Built drawings need to be scanned in digitally by a professional firm capable of scanning large blueprints. There are between 150-200 pages of drawings. (\$15,000).

Personnel:

There were no changes in personnel over the past year. SCWA still consists of seven positions: General Manager, Office Manager, Customer Clerk, Water Systems Foreman, three Water Systems Mechanics.

SOUTHEASTERN CONNECTICUT WATER AUTHORITY
FISCAL YEAR 2023 - BUDGET SUMMARY

	FY 20	FY 21	FY 22	FY 22	FY 23	FY 23
	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET
						<i>with 5% overall Rate Increase</i>
REVENUE	1,624,316	1,757,487	1,755,500	1,712,198	1,755,650	1,841,970
OPERATING EXPENSES						
Source of Supply	18,086	41,596	28,060	28,805	32,400	32,400
Pumping	300,426	316,147	311,800	307,352	317,800	317,800
Treatment	204,921	153,317	222,800	194,117	217,800	217,800
Distribution	207,758	194,180	207,200	187,173	207,300	207,300
Customer Accounts/Billing	82,481	85,495	89,000	88,797	92,100	92,100
State Safe Water Drinking Assessment	2,544	5,124	7,500	2,592	0	0
Employee Benefits and Compensated Absence	207,070	243,270	217,500	243,000	233,000	233,000
Transportation	34,573	37,993	41,500	45,009	48,500	48,500
Safety/Protective Gear	737	1,839	1,350	1,737	1,800	1,800
TOTAL OPERATING EXPENSES	1,058,596	1,078,961	1,126,710	1,098,582	1,150,700	1,150,700
ADMINISTRATIVE EXPENSES	218,600	218,600	222,050	217,629	227,450	227,450
PROFESSIONAL SERVICES	86,100	86,100	88,700	106,485	111,700	111,700
Taxes	40,189	41,629	41,800	41,200	41,800	41,800
Interest	31,433	21,190	38,000	24,300	33,000	33,000
Depreciation	242,935	237,127	235,000	235,000	238,000	238,000
TOTAL REVENUE	1,624,316	1,757,487	1,755,500	1,712,198	1,755,650	1,841,970
TOTAL EXPENSES	1,674,011	1,717,660	1,752,260	1,723,196	1,802,650	1,802,650
DIFFERENCE	(49,695)	39,827	3,240	(10,998)	(47,000)	39,320

SOUTHEASTERN CONNECTICUT WATER AUTHORITY
FISCAL YEAR 2023 - BUDGET DETAIL

	FY 20	FY 21	FY 22	FY 22	FY 23	FY 23
	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET
						<i>with 5% overall Rate Increase</i>
OPERATING REVENUE						
Residential	1,413,359	1,509,428	1,501,000	1,451,693	1,500,000	1,575,000
Commercial & Industrial	98,111	109,001	110,250	117,623	115,000	120,750
Forfeited Discounts	19,033	19,884	20,500	19,753	20,500	21,525
Interest on Accounts	3,490	2,630	3,200	4,000	3,800	3,990
Collection & Misc. Materials	9,390	8,856	12,700	11,676	12,000	12,600
New Account Charges	7,319	8,005	8,500	7,192	8,500	8,925
Service Calls & Misc. Materials	3,803	2,328	4,200	2,856	3,600	3,780
Water Conservation Surcharge	47,304	72,223	68,250	61,904	63,000	66,150
State Safe Water Drinking Fee	8,745	5,578	7,500	515	0	0
Contract Operations	13,326	9,288	13,800	18,027	18,650	18,650
Interest on Investments	436	58	600	33	600	600
Fixed Asset Contribution	0	10,208	0	2,273	2,000	2,000
Misc Income	0	0	0	4,653	3,000	3,000
Sale of Assets	0	0	5,000	10,000	5,000	5,000
TOTAL REVENUES	1,624,316	1,757,487	1,755,500	1,712,198	1,755,650	1,841,970
OPERATING EXPENSES						
Source of Supply						
Labor	4,662	7,569	8,700	9,015	9,600	9,600
Purchased Water	2,995	14,681	5,000	6,400	8,500	8,500
Sewer Fees	407	404	460	320	400	400
Diversion Permits	0	2,350	2,400	2,400	2,400	2,400
Rents (NST Lease)	7,585	10,335	8,300	8,270	8,300	8,300
Maintenance - Wells	2,437	6,257	3,200	2,400	3,200	3,200
Pumping						
Labor	102,765	87,187	92,000	85,838	92,000	92,000
Purchased Electrical Power	153,632	141,164	155,500	140,816	155,000	155,000
Snow Removal	613	1,192	800	2,611	1,800	1,800
Maintenance - Facilities/Buildings	19,047	52,560	32,500	35,165	36,000	36,000
Maintenance - Generators	973	10,232	4,500	2,663	4,500	4,500
Maintenance - Equipment	23,396	23,812	26,500	40,259	28,500	28,500

SOUTHEASTERN CONNECTICUT WATER AUTHORITY
FISCAL YEAR 2023 - BUDGET DETAIL

OPERATING EXPENSES (con't)	FY 20	FY 21	FY 22	FY 22	FY 23	FY 23
	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET
						<i>with 5% overall Rate Increase</i>
Treatment						
Labor	55,664	53,297	52,500	53,584	56,500	56,500
Chemicals	98,818	80,244	123,000	105,855	120,000	120,000
Testing and Analysis	43,855	18,293	41,000	26,570	35,000	35,000
Maintenance - Treatment Equipment	6,584	1,483	6,300	8,108	6,300	6,300
Distribution						
Labor	44,432	49,011	49,500	48,126	49,500	49,500
Distribution Lines (Repair and Replacement)	156,266	138,699	150,000	133,000	150,000	150,000
Leak Surveys	969	130	800	360	800	800
Meters (Repair and Replacement)	1,179	1,527	1,500	1,290	1,500	1,500
Customer Installation Expense	4,297	3,588	4,300	3,208	4,300	4,300
Cross Connections	615	1,225	1,100	1,189	1,200	1,200
Customer Accounts/Billing						
Labor	58,691	57,149	59,000	56,320	59,000	59,000
Meter Reading	5,826	8,537	8,500	8,497	8,600	8,600
Electronic Bill Payment	17,964	19,809	21,500	23,980	24,500	24,500
State Safe Water Drinking Assessment	2,544	5,124	7,500	2,592	0	0
Employee Benefits and Compensated Absen	207,070	243,270	217,500	243,000	233,000	233,000
Transportation						
Maintenance and Repairs	7,855	7,711	7,000	4,353	7,000	7,000
Fuel	19,791	19,893	24,500	28,156	28,500	28,500
Insurance (Fleet)	6,927	10,389	10,000	12,500	13,000	13,000
Safety/Protective Gear	737	1,839	1,350	1,737	1,800	1,800
TOTAL OPERATING EXPENSES	1,058,596	1,078,961	1,126,710	1,098,582	1,150,700	1,150,700

SOUTHEASTERN CONNECTICUT WATER AUTHORITY
FISCAL YEAR 2023 - BUDGET DETAIL

	FY 20	FY 21	FY 22	FY 22	FY 23	FY 23
	ACTUAL	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET
						<i>with 5% overall Rate Increase</i>
ADMINISTRATIVE EXPENSES						
Administrative and Office Expenses						
Administrative and Support Labor	137,805	141,419	139,000	136,593	141,500	141,500
Authority Member Fees (Meeting Stipends/Mile)	10,040	12,540	12,000	11,640	12,500	12,500
Automation Equipment and Services	2,656	2,507	2,500	2,450	2,500	2,500
Supplies	3,409	6,519	5,100	4,439	5,100	5,100
Postage	10,647	10,631	11,400	12,508	12,400	12,400
Training Expenses, Dues, and Fees	5,943	4,183	5,900	4,120	5,900	5,900
Telephone	9,901	11,233	9,900	11,050	11,500	11,500
Utilities	6,223	6,938	7,850	9,683	8,250	8,250
Printing and Stationary	742	835	500	200	500	500
Contracted Services (Cleaning and Misc)	3,281	3,192	3,500	2,911	3,300	3,300
Rent (Office Lease)	17,600	21,900	22,000	21,135	22,000	22,000
Administrative Misc.	2,399	688	2,400	900	2,000	2,000
PROFESSIONAL SERVICES						
Amoritzation of Bond Expenses	1,718	1,717	1,700	1,700	1,700	1,700
General Counsel	7,134	3,565	5,000	3,030	5,000	5,000
Bond Counsel	0	24,500	0	18,220	20,000	20,000
Auditing and Accounting Services	11,500	13,500	13,500	12,000	14,500	14,500
Banking Fees	1,497	130	2,500	100	1,500	1,500
Engineer and Consulting Fees	16,196	18,435	12,500	15,800	12,500	12,500
Insurance and Bond (Less Fleet)	52,167	54,321	53,500	55,635	56,500	56,500
TOTAL ADMINISTRATIVE EXPENSES	300,858	338,753	310,750	324,114	339,150	339,150
Taxes	40,189	41,629	41,800	41,200	41,800	41,800
Interest	31,433	21,190	38,000	24,300	33,000	33,000
Depreciation	242,935	237,127	235,000	235,000	238,000	238,000
TOTAL REVENUE	1,624,316	1,757,487	1,755,500	1,712,198	1,755,650	1,841,970
TOTAL EXPENSES (BUDGET)	1,674,011	1,717,660	1,752,260	1,723,196	1,802,650	1,802,650
DIFFERENCE	(49,695)	39,827	3,240	(10,998)	(47,000)	39,320

